

Suites at East Twenty-Fourth Avenue

513 E 24th Ave. ~ Anchorage, AK 99503

907-244-1800 Carol carolbutler@gci.net

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907-276-7998 Fax

Guest Registration and Billing

**Dates Occupied:** \_\_\_\_\_

**Who is responsible for payment?**                      **Company** \_\_\_\_\_                      **Self** \_\_\_\_\_

**Billing Preference:**                      **Credit Card:** \_\_\_\_\_                      **Invoice:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Guest Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_                      **e-mail:** \_\_\_\_\_

**CC: Type:** \_\_\_\_\_                      **CC #:** \_\_\_\_\_

**NAME ON CC:** \_\_\_\_\_

**CC Exp. Date:** \_\_\_\_\_                      **CCV Code (3 digits/back of card):** \_\_\_\_\_

**CC Billing Address:** \_\_\_\_\_

**NOTICE TO GUESTS:**

1. This property is privately owned. Management reserves the right to refuse service to anyone. We will not be responsible for loss of money, jewelry or valuables of any kind that may be left in the suites or vehicles
2. 30 day written notice to vacate is required
3. Maid service is provided on Thursday of each week
4. A dumpster is provided for your use
5. All suites are **NON-SMOKING & PET FREE**. Ashtray receptacle provided on entry porch
6. Please remove all keys from lockbox - Keys are placed in lockboxes for arriving guests only

**If there is an abnormal amount of cleaning and/or items are missing or broken, your final bill will be adjusted accordingly.**

**Thank you for staying at the Suites at East Twenty-Fourth Avenue !  
We hope you will be comfortable and find everything to your satisfaction.**

**Signature:** \_\_\_\_\_